



**LEICESTER INDOOR BOWLS CLUB LIMITED**

# **RULES AND BYELAWS**

**OCTOBER 2018**

**A COMMUNITY AMATEUR SPORTS CLUB**



## **LEICESTER INDOOR BOWLS AND SOCIAL CLUB LTD**

### **RULES & BYE LAWS**

**Club Bye Laws are rules and regulations which apply to all members and run alongside the Club Constitution.**

#### **Annual Subscription Rates**

These will be decided by the Council of Management on an Annual Basis

All subscriptions become due on 1<sup>st</sup> October each year or immediately on acceptance as a member. Where subscriptions remain unpaid by 31<sup>st</sup> October each year individuals shall forfeit all privileges of membership. The Council of Management have the power to cancel or restore membership.

A member may resign membership at any time by letter to the Company Secretary. Where a resignation takes place after 1<sup>st</sup> October in any year the individual shall be liable for all subscriptions for that year.

#### **Green Fees**

The Council of Management shall determine the green fees payable for all types of games.

All members or Visitors shall pay all expenses they have incurred before leaving the Club premises. In the event of any item of equipment being broken the same shall be replaced or made good to the satisfaction of the Council of Management.

#### **Opening Times**

These will be determined by the Council of Management to suit the operating policies of the Company.

The Bar will be open within such times as the Licensing Authority permit and determined by the Council of management. The times of opening will be exhibited at the bar together with prices.

#### **Restrictions**

Members shall not be permitted to enter the Kitchen or Bar except as authorised helpers.

Members shall not interfere with or alter any controls of Lighting, Heating or Ventilation Systems within the Club.

No member or visitor may remove any article or item belonging to or held in trust by the Company except with the written authority of the Council of Management.

No member may commit the Company to any expenses without the prior authorisation of the Council of Management.

## **Dress**

The Dress for play for both casual sessions and leagues in this Club is Club shirt or White above the waist and Grey below.

White is defined as a white shirt or blouse with a collar and sleeves with no flashes of another colour, a small manufacturer's logo is allowed. The grey should be a mid-grey colour not charcoal; this is for all trousers or ladies skirts. Flat soled bowls shoes should be worn at all times when on the green and these should never be worn outside the building to avoid contamination of the green.

Leicester Indoor Bowls Club Shirts should be worn in all competitions against other Clubs.

Other Outdoor or Indoor Shirts are not permitted at any time other than opposition bowlers.

Flat soled shoes shall be worn at all times on the green.

## **Food**

No food or drink may be consumed on the premises except food and drink purchased from the restaurant hatch or at the bar. (The only exception being allergy sufferers such as Coeliacs, Lactose intolerant, or peanut allergy where suitable food may not be available).

All meals purchased must be eaten in the dining room, only rolls sandwiches and cakes may be eaten in the lounge area.

**Bowls Bags and clothing** – No bowls bags or clothing is to be brought into the Bowls Hall. Changing rooms are provided and personal possessions should be left in there and not put on top of lockers nor left on chairs in the bowls hall. White Cardigans or jumpers taken off during a game may be hung on hooks at the far end of each green. Bowls carriers should not be left in either walkway but again be taken to the far end and put on benches.

## **Smoking**

Smoking within the Club is legally forbidden, any smoking must be carried out external to the Club Premises.

## **Playing**

No play shall commence before the appropriate fee has been paid to an Associate at the bar **Grippio or Rosewater** – **No** Grippio type products nor glycerine nor rosewater is allowed at this club. Grease based products cause damage to the green.

## **SOCIAL MEMBERS and VISITORS.**

Social Members have made a conscious decision not to play bowls and therefore are not allowed to bowl at any time. Visitors who are invited to the club with the intention of joining as a full member are allowed up to 3 sessions in which to make up their mind as to whether to join or not. After that a decision must be made.

All social Members and Visitors must comply with the rules and regulations of the club.

## **GENERAL LEAGUE RULES**

**These rules apply to all Ladies, Mixed and Men's Leagues but neither to the Senior Citizens Leagues on Tuesdays, Wednesday and Thursday Mornings at 9.45 am nor the Club Private League at 4.15pm on Thursdays.**

1. **General** – No eating, drinking, or running on the greens.
2. **Pool Players** – During the 20 minutes prior to the start of any league match any full member of the club may register their availability to play in the games that are about to start. Such players shall constitute the pool; however in the ladies and Men's Leagues these may be either gender. The selection of which pool player, (if any) is to play and with which team, if more than one applies, shall be made by a draw. Once the draw has been made and a pool player allocated to a team, no substitution of that pool player shall subsequently be permitted in the ensuing game. Allocated pool players may only play as lead or number two in Men's and mixed leagues but in ladies leagues may only play at number two. Pre-arranged pool players are not allowed and all pool players must go through the draw system at the bar.

3. **Player Registration**

Each team shall ensure that all its members are registered to play by the commencement of the season. During the first fortnight of the league a team may bring in additional players providing written notice is given to the appropriate league secretary. Subsequently no additional players will be allowed to play until at least 7 days after registration, the notice for which must be given to the appropriate league Secretary.

4. **Team arrangements**

4.1 Each team shall consist of a minimum of 6 players. One of whom shall be nominated as the team captain and be the contact for the team.

4.2 Each member of the team shall be given a fair number of games and no one shall play in all games.

4.3 The penalty for playing unregistered players will be a forfeiture of 2 points and 10 shots.

5. **Rink Fees**

5.1 The skip of each team shall ensure that the full amount of the rink fees due is paid at the bar prior to the start of the game.

The full cost of rink fee is due irrespective of the number of players on the green.

5.2 A team failing to appear, for any reason, should as soon as possible arrange with their opposition to play that game on a different date within the next four weeks. Failure to arrange the fixture will make the offending team responsible for the whole cost of the rink fees.

5.3 A list of outstanding league games will be maintained at the bar and any games not played within a 4 week period will cause the offending team to be billed for the whole rink fees due.

5.4 A team may submit a written appeal against the imposition of green fees to the Management Committee. Their appeal should be in writing and accompanied by the whole fee due for consideration by the Management Committee. The decision of the Committee will be final. If the appeal is successful the fee will be returned.

6. **Playing arrangements**

- 6.1 All games are to be played by 2 contending teams of four players (Three in triples leagues) on the date, date and time specified and on the allocated rink.
- 6.2 The Club at its discretion, may reallocate rinks at any time to make way for all National Competitions and Club Competitions from the Quarter finals only.
- 6.3 Should a team fail to turn up to play and the game not rearranged (see Rule 5) the game is conceded and the opponents awarded 2 points and 10 shots.
- 6.4 All games will be an unspecified number of ends but will be played bell to bell. **No jack may be delivered after the final bell.**
- 6.5 In the mixed leagues a team is expected to play an equal number of men and ladies. In exceptional circumstances other combinations are permitted providing that at least one member of team is of the opposite gender. The automatic penalty for playing a side of only one gender is the loss of 2 points and 10 shots.
- 6.6 Games will be played with thirds and skips at the head in all but the senior's league
- 6.7 Should a jack be delivered outside the confines of the rink the opposition may place both the mat and jack at their preferred positions provided it sets a legal jack.
- 6.8 Should a jack be forced out of the confines of the rink or rebounds to a distance less than the minimum, the jack will be replaced on the rink on the side spot to the side that the jack left the rink and the end will continue. The only exception is in the Seniors rinks where dead ends will be replayed.
- 6.9 No ends will count as dead in the Men's, Ladies and Mixed Leagues.
- 6.10 A Team with a player short must seek a pool player to make up their number, only one such player is allowed and that person must not be a registered player in the opposing team.
- 6.11 No team shall be permitted to play a triple unless it has asked for and been unable to get a pool player. In these exceptional circumstances a triple may be played provided that the lead and second play three woods each and the skip two woods. At the end of the game the triples score will be reduced by 25%. Triples may only be played on two occasions (except in the Ladies leagues where it is five occasions) after which 2 points and 10 shots will be awarded to the opponents on each subsequent occurrence.
- 6.12 In Triples Leagues the arrangement if short of a player and there is no pool player available is that players number 1 & 2 play 3 woods each and the opponents with a full team play 2 woods each. At the end of the game the score for the short team will be reduced by 25%. This format may only be played on two occasions (except in the Ladies leagues where it is five occasions) after which 2 points and 10 shots will be awarded to the opponents on each subsequent occurrence.

## 7. Scoring

- 7.1 In each league the winning team will be awarded 2 points and if a game is drawn 1 point. In the event of a team having a Bye the team concerned will be awarded 2 points and in the case of Mixed and Men's Leagues 10 shots.
- 7.2 Shots difference will be used to decide winners of a league in the event of more than one team having the same number of points.
- 7.3 In the double rink league 2 points will be awarded for an overall win and one each for a draw but each team will also get 2 points for each rink win again with one each for a rink draw.

**Private League** – Thursday 4.15 pm.

The rules for this league are for that league only and as such are available next to the league fixture chart and with individual team captains.

All players should seek guidance from their team captain if any dispute arises.

**Senior Citizens League Rules** - 9.45 am Tuesday, Wednesday & Thursday

The basic league rules apply to all three senior citizens leagues but there are a few minor changes. These are:-

- a. Only skips stand at the head, thirds remain at the mat until the first three players have bowled.
- b. If the jack is moved out of the confines of the rink during any end the jack will be placed on the side spot on the side the jack left the rink and play will continue as per Rule 6(8) in general rules. There will be no other penalty awarded.

## **MEN'S BOWLING SECTION**

The affairs of the Men's Section shall be administered by a **Committee comprising a President, Vice President, Past President, Hon Secretary, Match Secretary, Competition Secretary, Club Captain, League Secretary, Saturday and Sunday Captains, Club Selector, Over 60s League Secretary and 4 Playing Members**. The Company Secretary and an appointed Member of the Council of Management shall be entitled to attend all meetings. Seven Members shall constitute a quorum.

All Meetings of the Committee should be minuted.

The Committee shall be empowered to co-opt members and form sub committees that may be deemed necessary.

The Annual General Meeting of the Men's Section will be held in April each year for the purpose of receiving the Annual report and to elect Officers for the ensuing year.

All members of the Men's Section will be bound by the rules, bye laws and policies issued by the Leicester Indoor Bowls Club.

### **Men's Club Competition Rules**

#### **Rules for all competitions will be as per the EIBA unless specified**

These rules relate to all Men's Club Competitions and to all Mixed Club Competitions.

#### **1. Time Limits**

- 1.1 All competitions will consist of two sessions for all rounds.
- 1.2 All games will be played bell to bell.
- 1.3 All evening games to have the jack cast and set before 6.30pm. No trial ends will be allowed if the players are not on the green by 6.20pm.
- 1.4 No jack will be cast after the final bell except where the game is tied, in which case a deciding end will be played. An end started prior to the final bell will be played to a conclusion.
- 1.5 Competition rinks will be drawn from the spare league rinks.

1.6 From the quarter final stage, all of the inner rinks will be used for the draw and the league adjusted to suit.

## **2. Challenges**

2.1 The first named in the draw will be the Challenger and will be responsible for arranging the match.

2.2 The will offer the opponent at least two dates for the match to be played on, these date must be on or before the expiry date.

2.3. In singles games the challenger is responsible for arranging the marker in all rounds.

2.4 If the game is not arranged, and a date booked within 7 days of the expiry date of the previous round, the Challenged becomes the Challenger and must offer dates as above.

2.5 Failure to play or arrange the game will see both the Challenger and the Challenged eliminated from the Competition. Unless with prior agreement of the Competition secretary.

## **3. Dress**

3.1 Dress for all games prior to the finals will be white or Club Shirt and grey trousers.

3.2 Dress for the finals will be white trousers.

3.3 Club shirts can be worn in all rounds provided that all the team members are dressed the same.

## **4. Disputes**

4.1 In the event of any dispute occurring regarding competitions, first contact should be with the Competition Secretary for a decision.

4.2 If either party is not satisfied with the decision made by the competition secretary an appeal may be made to the competition appeals Committee.

4.3 The Appeals Committee will consist of The President, Secretary and Club Captain.

## **5. Finals**

5.1 The Competition Secretary will arrange the date for Finals Week.

5.2 All competitors must be available this week for the Competition Finals.

5.3 In the event of a player not being available then a substitute must be arranged.

5.4 Failure of Competition finals being played by the due date will result in one or both players being eliminated.

Prize Money will not be awarded to any player or team that does not play in the final. The prize money in question will be donated to the Club Charity.

## **6. Open Singles**

### **Sets Play**

6.1 The open singles will be played in sets. Each match will consist of two sets, each set being played over 9 ends. A set will be decided if at any point it becomes impossible for one player to draw or win the set given the number of ends remaining.

6.2 If the game is tied after 2 sets, by either player having won a set or both sets being drawn, a best of 3 ends "tie breaker" will be played to determine the winner.. If a game is still drawn after three tied ends have been played then one extra end will be played. The match tie breaker is decided by the winner of each end and not by the total shots won in the 3 sets.

6.3 The winner of the toss prior to the start of the game shall have the option to take the mat or give it away on the first end only. The winner of the first set shall have the option either to take the mat or give it away again on the first end only. Should the first set be drawn, the winner of the last scoring end in that set shall have the option to take the mat or give it away.

6.4 In all ends subsequent to the first in each set the winner of an end will start the next end in the same set.

6.5 In a match tie breaker the player winning the toss shall have the option keep or give away the jack on the first and third end. The loser of the toss shall have the choice of starting the second end or giving away the jack on this end only.

6.6 If the jack in motion passes completely outside the boundaries of the rink of play or rebounds to a distance of less than 20 metres from the mat line the jack shall be respotted. If the jack passes outside the side boundary of the rink it should be placed on the pre-arranged spot on the rink which is 2 metres from the front of the ditch to the left or right of the centre line on the side that it left the rink.

6.7 If any of the predefined spots is obstructed by a bowl the jack shall be placed on a predefined spot which is half a metre further from the front ditch than the spot that has been obstructed.

Please Note – Club and National Competitions can only be entered from One Club. The exception to this being Club Competitions which do not lead to the County Finals.

All games are played within the guidelines of the EIBA Competition Rules.

## **LADIES BOWLING SECTION**

The affairs of the Ladies Section shall be administered by a **Committee comprising a President, Vice President, Past President, Hon Secretary, Match Secretary, Competition Secretary, Club Captain, League Secretary, Saturday and Sunday Captains, Club Selector, Over 60s League Secretary and 4 Playing Members**. The Company Secretary and an appointed Member of the Council of Management shall be entitled to attend all meetings. Seven Members shall constitute a quorum.

The Committee shall be empowered to co-opt members and form sub committees that may be deemed necessary.

All Meetings of the Committee should be minuted.

The Annual General Meeting of the Ladies Section will be held in April each year for the purpose of receiving the Annual Report and to elect Officers for the ensuing year.

All members of the Ladies Section will be bound by the rules, bye- laws and policies issued by the Leicester Indoor Bowls Club.

### **Ladies Competition Rules**

- 1 Check that Bowls have a current stamp



- 2 Toss for Jack at the start of a game.
- 3 Dead ends must be replayed.
- 4 Thirds can be up in fours games and seconds in triples.
- 5 The Singles Challenger must provide a marker, who must be a lady member and approved by the Competition Secretary. A list of approved markers is on the notice board.
- 6 The skip is responsible for advising her team of the date and time of play.
- 7 Club competitions can only be entered from one club.
- 8 Substitutes will be allowed as per EWIBA National Championship rules; also if a player has been unable to play in another team in which she originally entered she may substitute in another team at a later date.
- 9 Positions within a team may change from game to game but not during a game.
- 10 All games will be played at the time and on the date decided by the Competition Secretary with Friday being the usual designated competition day.
- 11 All games are allowed 4 hours which reduces rink availability for Fridays therefore any spare sessions may be allocated including Saturday mornings.
- 12 All rinks are drawn for by the players wherever possible but otherwise by the competition secretary or Bar Associate. On days other than Fridays the draw will be from the rinks not in use by leagues and on Fridays from all rinks not being used by the Over 60s league. Rinks 2-5 will be used for all semi-final or final games.
- 13 If a competitor takes ill during a game and a suitably qualified substitute cannot be found then the game must be forfeited. The substitute can play in any position other than Skip.
- 14 All singles games will be 21 shots.
- 15 Pairs will be 21 ends. Triples 18 ends, fours 21 ends, two wood triples 18 ends and two wood pairs 21 ends. All games must be played to a result.
- 16 Trial ends are allowed.
- 17 Dress for all games prior to the Final will be Club or White Shirts. and grey trousers or skirt. Dress for finals will be Club or White shirts and white trousers or skirt. If stickers clash the opponent will be asked to change theirs and ensure every member of the team have the same sticker on their woods.
- 18 The competition Secretary will arrange for a qualified marker to mark all singles Finals.
- 19 Any team unable to play on the allocated date may play prior to that date by mutual agreement. Competitors must make their own arrangements and enter the time and date in the Competitions book at the bar.
- 20 If for some reason a competitor is unable to play on a specified date the competition must be arranged and played within two weeks of the original date.
- 21 If a game is arranged for a 6.15pm session please refer to Section 1 of the men's Competition rules with regard to start times and trial ends.

### **Health & Safety Policy**

In order for the policy to remain effective, members and visitors are obliged to comply with the contents, including any amendments that may be issued from time to time. It is an expectation of the Management Committee that all members and visitors will act at all times in an appropriate manner with regard to the safety of themselves and others.

Members have the responsibility to bring to the attention of the Management Committee any matter or item that they consider contravenes the Policy by putting their concerns in writing to the Company Secretary.

The Company, The Council of Management, The Ladies Section , the Men's Section nor any Officer thereof shall be liable to any member, visitor or guest for any loss or damage to any property occurring from whatever cause whilst in or about the Club premises nor for any injury howsoever caused whilst on or entering or leaving the Club premises.

### **Members and Visitors**

#### **Car Parking**

**Members should display the supplied Car Park Sticker so that it can easily be seen by Security or other members.**

All vehicles must be parked within the spaces outlined.

Whilst every effort is made to prevent theft or loss the Management Committee cannot accept any responsibility for damage or loss howsoever caused.

#### **Statutory Records**

Company Secretary shall maintain all statutory records for the Club. The General Manager shall ensure all maintenance and servicing is completed by competent qualified personnel at the required interval and appropriate certificates are issued at the time of inspection or maintenance. The following inspection/maintenance shall take place annually.

1. Electrical – All wiring shall be visually inspected. All trip switches/ circuit breakers are tested. Portable appliances shall be recorded on an inventory and each item shall be individually tested and results recorded. Each appliance shall have a " test" label attached.
2. Fire equipment – Each appliance must be fixed and clearly signed. Each appliance must be appropriate for the area it is situated in. Any appliance discharged must be replenished as soon as possible. All appliances must have a check date attached. All emergency doors and hardware must be maintained/serviced.

Any Member or Visitor wilfully breaching any rule or Bye law shall be subject to the Club's Disciplinary Procedures.

#### **Dated**

Signed

Company Secretary